

**MINUTES**  
**Yarrabah Aboriginal Shire Council**  
**Ordinary Meeting**  
**15 DECEMBER, 2015**

**PRESENT:**

Errol Neal	Mayor
Mark Wilson	Deputy Mayor
Henry Miller	Councillor
Bevan Walsh	Councillor
Malcolm Canendo	Councillor

**APOLOGIES:**


**STAFF:**

Janelle Menzies	Chief Executive Officer

**VISITORS:**

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**01. WELCOME, OPENING OF MEETING and PRAYER**

Mayor Neal declared the meeting open 10.40 am. The councillors and staff members present were welcomed to the meeting. The Mayor asked the council if there were any apologies for the meeting and reminded the councillors of the need to declare their conflicts of interest as required for items in the meeting.

Cr Walsh Prayer to open the meeting:

Condolences to the Sands, Kyuna and Baird Family

**02. CONFIRMATION OF PREVIOUS MINUTES**

**RESOLUTION 01:17/11/2015 – That the Council – adopt the minutes:**

- 17 November, 2015

MOVED:	Cr Canendo	<b>CARRIED.</b>
SECONDED:	Cr Wilson	

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**RESOLUTION 02:17/11/2015 – That the Council – adopt the minutes:**

- 25 November, 2015 Special Meeting

MOVED:	Cr Miller	CARRIED.
SECONDED:	Cr Canendo	

Moved in closed session Cr Canendo & Cr Walsh at 11.15 am  
 Moved out of Closed session Cr Walsh & Cr Miller at 11.18 am

**03. BUSINESS ARISING FROM PREVIOUS MINUTES**

Councillor	Comment
Mayor	
Deputy Mayor Wilson	
Cr Miller	
Cr Canendo	
Cr Walsh	
Chief Executive Officer	Typing errors to be corrected

**04. MATTERS FOR DECISION**

Shabah Katebi joined the meeting at 11.18 am

4.1	EM Works & Infrastructure	Monthly Report
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Summary/Purpose: To provide Council with a monthly update

**RESOLUTION 03:17/11/2015 – That the Council resolve to adopt the monthly report.**

MOVED:	Cr Miller	CARRIED.
SECONDED:	Cr Wilson	

Shahab Katebi left the meeting at 12.00

Jemma Litchenfeld arrived at the meeting at 12.05

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Mayor left departed the meeting at 12.08 pm

**4.2 Executive Manager – Corporate Services Monthly Report**

Summary/Purpose: .To adopt the monthly report

**RESOLUTION 04: 17/11/2015 – That the Council resolve to adopt the monthly report.**

MOVED:	Cr Walsh	CARRIED.
SECONDED:	Cr Canendo	

Jemma departed the meeting at 12.42pm

Mayor Neal and Vicki Jones joined the meeting at 1.15pm

**4.3 EM Community Services Monthly Report**

Summary/Purpose: To provide Council with a monthly update

**RESOLUTION 05: 17/11/2015 – That the Council – resolve to adopt the monthly report**

MOVED:	Cr Wilson	CARRIED.
SECONDED:	Cr Canendo	

Vicki Jones Departed the meeting at 1.46pm

Dawn Lake joined the meeting at 1.46 pm

Mayor Neal returned to the meeting at 1.54 pm

**4.4 Manager of Governance & Policy Monthly Report**

Summary/Purpose : To adopt the monthly report

**RESOLUTION 06: 17/11/2015 – That the Council – resolve to adopt the monthly report.**

MOVED:	Cr Wilson	CARRIED.
SECONDED:	Cr Canendo	

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**4.5 Manager of Governance & Policy Grants & Donation Policy**

Summary/Purpose To adopt the Grants & Donation Policy

<b>Deferred until next meeting</b>		
MOVED:		CARRIED
SECONDED:		

Dawn Lake and Mayor Neal left the meeting at 3.10 pm

Michele Dunk arrived at the meeting at 3.10 pm  
 Cr Canendo left the meeting at 3.25 pm and returned to the meeting 3.27pm

**4.6 Manager Human Resources Risk & Regulation Monthly Report**

Summary/Purpose: To adopt the Monthly report.

<b>RESOLUTION 07: 17/11/2015 – That the Council – resolve to adopt the monthly report</b>		
MOVED:	Cr Canendo	CARRIED.
SECONDED:	Cr Walsh	

**4.7 Manager Human Resources Risk & Regulation Code of Conduct & Policies**

Summary/Purpose: To Adopt the following Policies

- Performance & Misconduct Policy
- Disciplinary Procedures
- Recruitment
- Disclosure of Personal Information
- Induction
- Leave
- Media
- Leave without Pay
- Probationary Employment

<b>RESOLUTION 08: 17/11/2015 – That the council resolve to adopt the above policies.</b>		
MOVED:	Cr Canendo	CARRIED.
SECONDED:	Cr Miller	

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Michele Dunk departed the meeting at 3.35 pm

4.8 | CEO | RPS – Planning Scheme

Summary/Purpose: To Consider recommendation to make changes to the Draft Planning Scheme

<b>Tabled and deferred until next week</b>		
MOVED:		
SECONDED:		

4.9 | CEO | Ratification of Donations

Summary/Purpose: Ratification of Donations to Wunthai Bulmer, Khunburra Neal and Devanna Wilson of \$150 each

Cr Wilson Declare an MPI and did not vote.

<b>RESOLUTION 09: 17/11/2015 – That the Council resolved to ratify the donation of \$150 each for Wunthai Bulmer, Khunburra Neal and Devanna Wilson.</b>		
MOVED:	Cr Canendo	CARRIED.
SECONDED:	Cr Walsh	

4.10 | Chief Executive Officer | Ratification of Donation

Summary/Purpose: Ratification of \$500 Donation for Jason Baird Funeral

<b>RESOLUTION 10: 17/11/2015 – That the Council resolve to ratify the donation of \$500 for the Jason Baird Funeral.</b>		
MOVED:	Cr Canendo	CARRIED.
SECONDED:	Cr Miller	

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**4.11 Chief Executive Officer Request for Donation**

Summary/Purpose Les Murgha, Yarrabah Yulu Mens Rugby League Team request for Donation

**RESOLUTION 11 : 17/11/2015 – That the Council – resolve to donation \$400 as per the draft policy.**

MOVED:	Cr Miller	CARRIED
SECONDED:	Cr Wilson	

**4.12 Chief Executive Officer Yarrabah Supermarket**

Summary/Purpose Request for 3 year Lease

**RESOLUTION 12 : 17/11/2015 – That the Council 2 years plus one year option surrender white goods area**

MOVED:	Cr Canendo	CARRIED
SECONDED:	Cr Walsh	

**4.13 Chief Executive Officer Amended 2015-16 Operational Plan**

Summary/Purpose To adopt the amended 2015-16 Operational Plan

**RESOLUTION 13 : 17/11/2015 – That the Council resolve to adopt the Amended 2015-16 Operational Plan**

MOVED:	Cr Canendo	CARRIED
SECONDED:	Cr Miller	

**4.14 Chief Executive Officer Horse Management Plan**

Summary/Purpose To adopt the Horse Management Plan

**RESOLUTION 14 : 17/11/2015 – That the Council resolved to adopt the Horse Management Plan**

MOVED:	Cr Miller	CARRIED
SECONDED:	C Canendo	

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4.15 Chief Executive Officer 2014-15 Audit Management Report

Summary/Purpose: 2014-15 Audit Management Report

**RESOLUTION 15 : 17/11/2015 – That the Council resolve to accept the 2014-15 Audit Management Report.**

MOVED:	Cr Canendo	CARRIED
SECONDED:	Cr Miller	

4.16 Chief Executive Officer Probation & Parole Lease

Summary/Purpose Probation & Parole lease of old Ranger Building

**RESOLUTION 16 : 17/11/2015 – That the Council resolve to offer Probation & Parole a lease at the old Ranger Building**

MOVED:	Cr Canendo	CARRIED
SECONDED:	Cr Wilson	

4.17 Chief Executive Officer Touch Football Donation

Summary/Purpose Request for Donation for Touch Football Team

**RESOLUTION 17 : 17/11/2015 – That the Council resolve to donate \$400 to the Touch Football Team.**

MOVED:	Cr Miller	CARRIED
SECONDED:	Cr Wilson	

**06. CORRESPONDENCE**

Dr Jim Watterston	DG Round table 29 January	Tabled

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<b>07. COUNCILLOR BUSINESS/GENERAL BUSINESS</b>
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Councillor	Comment
Mayor Neal	
Deputy Mayor Wilson	
Cr Miller	
Cr Canendo	
Cr Walsh	
Chief Executive Officer	
<b>CLOSE OF MEETING</b>	

Date for the next Council Ordinary Meeting Tuesday 12 January.

The Mayor thanked the councillors and staff for their participation and attendance at the meeting.

Meeting closed at 4.05 pm



Mayor Errol Neal