

**AGENDA**  
**Yarrabah Aboriginal Shire Council**  
**Ordinary Meeting**  
**Held at Yarrabah Aboriginal Shire Council Chambers**  
**56 Sawmill Road, Yarrabah**  
**27 February, 2018**  
**at 9.00am**

**PRESENT:**

|               |              |
|---------------|--------------|
| Ross Andrews  | Mayor        |
| Michael Sands | Deputy Mayor |
| Colin Cedric  | Councillor   |
| Nadine Cannon | Councillor   |
| Ian Patterson | Councillor   |

**APOLOGIES:**

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**STAFF:**

|                 |                         |
|-----------------|-------------------------|
| Janelle Menzies | Chief Executive Officer |
|-----------------|-------------------------|

**VISITORS:**

|  |  |
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**01. WELCOME AND OPENING OF MEETING**

Mayor Andrews declared the meeting open 1.00 pm. The councillors and staff members present were welcomed to the meeting

The Mayor asked the council if there were any apologies for the meeting and reminded the councillors of the need to declare their conflicts of interest as required for items in the meeting.

**02. CONFIRMATION OF PREVIOUS MINUTES**

**RESOLUTION 01:27/02/2018 – That the Council – adopt the minutes:**

- Ordinary Meeting 30 January, 2018

|           |              |          |
|-----------|--------------|----------|
| MOVED:    | Cr Cedric    | CARRIED. |
| SECONDED: | Cr Patterson |          |

**03. BUSINESS ARISING FROM PREVIOUS MINUTES**

| Councillor         | Comment                            |
|--------------------|------------------------------------|
| Mayor Andrews      |                                    |
| Deputy Mayor Sands |                                    |
| Cr Cannon          | Amend working from going to attend |
| Cr Cedric          |                                    |
| Cr Patterson       |                                    |
| CEO                |                                    |

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|                                 |
|---------------------------------|
| <b>04. MATTERS FOR DECISION</b> |
|---------------------------------|

|     |                          |                                 |
|-----|--------------------------|---------------------------------|
| 4.1 | Monthly Financial Report | Exec Manager Corporate Services |
|-----|--------------------------|---------------------------------|

Summary/Purpose: Finance Report for January 2018

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| <u>RESOLUTION 02:27/02/2018</u> – that the council resolve to adopt the finance report for January, 2018 |
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| MOVED:    | Cr Cedric    | CARRIED. |
| SECONDED: | Cr Patterson |          |

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| 4.2 | Amended Budget 17-18 | Exec Manager Corporate Services |
|-----|----------------------|---------------------------------|

Summary/Purpose: Adopt the amended budget for 2017/18

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| <u>RESOLUTION 03:27/02/2018</u> – that the Council resolve to adopt the amended budget for 2017/18. |
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| MOVED:    | Cr Cedric    | CARRIED. |
| SECONDED: | Cr Patterson |          |

Cr Cedric declared this interest and left the meeting at 1.50pm

|     |                                   |                                 |
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| 4.3 | Childcare Fee's Debtors Write Off | Exec Manager Corporate Services |
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Summary/Purpose: To write off Childcare Fee Debtors over 7 years old or without any details.

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| <u>RESOLUTION 04:27/02/2018</u> – that the council resolve try and recover the debt and bring the list back to council at a later date. |
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|           |           |          |
|-----------|-----------|----------|
| MOVED:    | Cr Cannon | CARRIED. |
| SECONDED: | Cr Sands  |          |

Cr Cedric returned to the meeting at 1.55pm

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|-----|----------------|---------------------------------|
| 4.4 | Closing of CBA | Exec Manager Corporate Services |
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Summary/Purpose

**RESOLUTION 05:27/02/2018** – that the council resolve to close the Yarrabah Commonwealth Bank agency effective as at end of March once the new Post Office services are operational.

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| MOVED:    | Cr Cedric | CARRIED. |
| SECONDED: | Cr Sands  |          |

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| 4.5 | Amendment to Purchasing Policy | Exec Manager Corporate Services |
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Summary/Purpose Council to approved the Amended Purchasing Policy

**RESOLUTION 06:27/02/2018** – that the council resolve to adopt the amended Purchasing Policy. Amend CEO to \$80,000 and CEO/Mayor \$200,000.

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| MOVED:    | Cr Sands  | CARRIED. |
| SECONDED: | Cr Cedric |          |

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| 4.6 | Panel of Pre-Qualified Suppliers | Exec Manager of Infrastructure & Works |
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Summary/Purpose: Council to approve the Panel of Pre-Qualified Suppliers

**RESOLUTION 07:27/02/2018** – that the council resolve to adopt the Pre-Qualified Supplier arrangement for Plant & Equipment Pty Ltd and Material Suppliers.

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|-----------|--------------|----------|
| MOVED:    | Cr Patterson | CARRIED. |
| SECONDED: | Cr Andrews   |          |

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| 4.7 | Local Tenancies | CEO |
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Summary/Purpose : Update on Local Tenancies and Rent Collection

RESOLUTION 08:27/02/2018 – that the council resolve to delegate to the CEO to continue to monitor monthly.

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| MOVED:    | Cr Cedric | CARRIED. |
| SECONDED: | Cr Sands  |          |

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| 4.8 | Legal Matters | CEO |
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Summary/Purpose CEO update on current legal matters

RESOLUTION 09:27/02/2018 – council to resolve to note the report

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| MOVED:    | Cr Cedric    | CARRIED. |
| SECONDED: | Cr Patterson |          |

|     |            |     |
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| 4.9 | CEO Report | CEO |
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Summary/Purpose

defer until next month

|           |  |          |
|-----------|--|----------|
| MOVED:    |  | CARRIED. |
| SECONDED: |  |          |

|      |  |     |
|------|--|-----|
| 4.10 | Sponsorship Yarrabah Seahawks Rugby League Football and Sports Club Aboriginal Corporation | CEO |
|------|--|-----|

Summary/Purpose

defer to next meeting

|           |  |          |
|-----------|--|----------|
| MOVED:    |  | CARRIED. |
| SECONDED: |  |          |

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|------|--|-----|
| 4.11 | Business Proposal – Hind Quarters Butchers | CEO |
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CEO to write back to Hind Quarters.

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| MOVED:    |   | CARRIED. |
| SECONDED: |   |          |
| 4.12      | Confirmation of Aboriginality – Andrew Miller | CEO      |

Summary/Purpose

RESOLUTION 10:27/02/2018 – that the council resolve to provide a confirmation of aboriginality for Andrew Miller

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| MOVED:    | Cr Andrews | CARRIED. |
| SECONDED: | Cr Cedric  |          |

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| 4.13 | Quarterly Report on Operational Plan | CEO |
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Summary/Purpose CEO to show council new reporting program

Tabled

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|-----------|--|----------|
| MOVED:    |  | CARRIED. |
| SECONDED: |  |          |

**05. CORRESPONDENCE**

|    |                                |  |                                      |
|----|--------------------------------|--|--------------------------------------|
| 15 | Community Correspondence       | Various                                | Tabled                               |
| 16 | David Crisafulli               | Shadow Minister                        | Tabled                               |
| 17 | Senator Scullion               | Social and Emotional Wellbeing         | Tabled                               |
| 18 | LGAQ                           | Qld Climate Resilient Councils Program | Cr Patterson, Vincent Schrieber, CEO |
| 19 | DATSIP                         | Research Indigenous Business           | Tabled - Yes                         |
| 20 | Dept of Housing & Public Works | NPRH                                   | Tabled                               |
| 21 | Deputy Premier                 | Qld Productivity Commission Inquiry    | Tabled                               |
| 22 | Donation Request               | Colin Cedric Jnr                       | Tabled                               |

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**06. STRATEGIC PORTFOLIO FEEDBACK**

| <b>Councillor</b>  | <b>Comment</b>  |
|--------------------|---|
| Mayor Andrews      | Update on trip to Canberra for Closing the Gap  |
| Deputy Mayor Sands | Update on trip to Canberra for NAPRIH   |
| Cr Cannon          | Art Centre Budget issues, Daycare, International Women's Day<br>Thanks to Kate Steele to Donation, WHS Audit for Elders Hub   |
| Cr Cedric          | CHHHS strategic planning, CHHHS meeting couldn't attend due to<br>sorry business. Met with Paul and Ruth from Gurriny, Met with Bettina<br>School, will work with P&C, High level duties will be done by Mayor. |
| Cr Patterson       | Attending School Parade at Junior Secondary   |
| CEO                |   |

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**CLOSE OF MEETING**

Date for the next Council Ordinary Meeting Tuesday 27 March, 2018, The Mayor thanked the councillors and staff for their participation and attendance at the meeting.

Meeting closed at 4.10 pm

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Mayor Andrews