

MINUTES
Yarrabah Aboriginal Shire Council
Ordinary Meeting
26 April, 2017

PRESENT:

Ross Andrews	Mayor
Michael Sands	Deputy Mayor
Nadine Cannon	Councillor
Colin Cedric	Councillor
Ian Patterson	Councillor

APOLOGIES:

Michael Sands (Arrived at 10.45am)	Deputy Mayor
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STAFF:

Janelle Menzies	Chief Executive Officer

VISITORS:

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01. WELCOME, OPENING OF MEETING and PRAYER

Mayor Andrews declared the meeting open at 10.00 am

The councillors and staff members present were welcomed to the meeting.

The Mayor asked the council if there were any apologies for the meeting and reminded the councillors of the need to declare their conflicts of interest as required for items in the meeting.

02. CONFIRMATION OF PREVIOUS MINUTES

RESOLUTION 01:26/04/2017 – That the Council – adopt the minutes:

- 28 March, 2017

MOVED:	Cr Cannon	CARRIED.
SECONDED:	Cr Patterson	

03. BUSINESS ARISING FROM PREVIOUS MINUTES

Councillor	Comment
Mayor Andrews	
Deputy Mayor Sands	
Cr Cannon	Foundation Day
Cr Cedric	Woorabinda
Cr Patterson	ALGA
CEO	

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04. MATTERS FOR DECISION

4.1	Monthly Financial Report	Exec Manager Corporate Services
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Summary/Purpose: Adopt the monthly financial Statements

<u>RESOLUTION 02:26/04/2017</u> – That the Council resolve to accept and adopt the March, 2017 Financial Report.		
MOVED:	Cr Cannon	CARRIED.
SECONDED:	Cr Andrews	

4.2	CEO Leave	CEO
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Summary/Purpose: CEO is applying for 1 week Leave from Monday 29th May, 2017 to Friday 2th June, 2017. Council is required to appoint an Acting CEO.

<u>RESOLUTION 03:26/04/2017</u> – that Council Resolve to approve annual leave and appoint Vicki Jones as Acting CEO.		
MOVED:	Cr Cedric	CARRIED.
SECONDED:	Cr Cannon	

4.3	HR Report	HR
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Summary/Purpose: Monthly HR Report

<u>RESOLUTION 04:26/04/2017</u> – That Council resolve to adopt the HR Report.		
MOVED:	Cr Patterson	CARRIED.
SECONDED:	Cr Cedric	

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4.4	Related Parties Policies	CEO
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Summary/Purpose: Due to new accounting standards applied to Local Governments, Council is required to adopt a Related Parties Policy

RESOLUTION 05:26/04/2017 – That the Council resolve to adopt the new Related Parties Policy.

MOVED:	Cr Andrews	CARRIED.
SECONDED:	Cr Sands	

Break lunch at 12.30

Meeting resumed at 1.10pm

4.5	Leave Policy	CEO
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Summary/Purpose: Leave Policy Updated

RESOLUTION 06:26/04/2017 – that the council resolve to adopt the amended leave policy

MOVED:	Cr Patterson	CARRIED.
SECONDED:	Cr Cannon	

4.6	Attendance & Absenteeism Policy	CEO
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Summary/Purpose: Attendance & Absenteeism Policy updated

RESOLUTION 07:26/04/2017 – that the council resolve to adopt the amended attendance & absenteeism Policy .

MOVED:	Cr Cedric	CARRIED.
SECONDED:	Cr Sands	

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4.7	Operational Quarterly Update March 2017	CEO
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Summary/Purpose: March 2017 Operational Plan Quarterly Update

<u>RESOLUTION 08:26/04/2017</u> – that the council resolve to adopt the Operational Plan March, 2017 Quarter Update		
MOVED:	Cr Andrews	CARRIED.
SECONDED:	Cr Cedric	

Cr Cedric declared an interest as his name appeared on the list and left the meeting at 1.40 pm

Cr Andrews declared an interest as his mum who he cares for was on the list and left the meeting at 1.42pm

Cr Patterson abstain from voting for due to a conflict of a family member listed on the list.

4.8	Debtors in Credit Refund	CEO
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Summary/Purpose: Once only refund of Rental Debtors in Credit

<u>RESOLUTION 9:26/04/2017</u> – that the council resolve to repay house rent credits after the distribution to other outstanding debts.		
MOVED:	Cr Sands	2 For and 1 Abstain
SECONDED:	Cr Cannon	

Cr Cedric and Cr Andrews returned to the meeting at 1.50pm

4.9	Corporate Plan 2016 - 2021	CEO
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Summary/Purpose Adopt the Corporate Plan for 2016-2021

<u>RESOLUTION 10:26/04/2017</u> – that the council resolve to adopt the Corporate Plan 2016-2021		
MOVED:	Cr Andrews	CARRIED.
SECONDED:	Cr Patterson	

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05. CORRESPONDENCE

DATSIP	Stolen Wages Reparations	Tabled no records
Dept of State Development	Successful Grants	Tabled
Hon Curtis Pitt MP	Crocodile Hatchery	Tabled
Cairns Hardware	Community Engagement	Tabled

Cr Patterson raised concerns with the uploading of Minutes that they maybe hard to read due to the watermarking "DRAFT" and coloured blocks.

CLOSE OF MEETING

Date for the next Council Ordinary Meeting Tuesday 23 May , 2017

The Mayor thanked the councillors and staff for their participation and attendance at the meeting.

Meeting closed at 3.05 pm

Mayor Andrews