

**MINUTES**  
**Yarrabah Aboriginal Shire Council**  
**Ordinary Meeting**  
**28 & 29 November, 2016**

**PRESENT:**

Ross Andrews	Mayor
Michael Sands	Deputy Mayor
Nadine Cannon	Councillor
Colin Cedric	Councillor
Ian Patterson	Councillor

**APOLOGIES:**


**STAFF:**

Janelle Menzies	Chief Executive Officer

**VISITORS:**

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**01. WELCOME, OPENING OF MEETING and PRAYER**

Mayor Andrews declared the meeting open 2.40pm on 28 November, 2016. The councillors and staff members present were welcomed to the meeting. The Mayor asked the council if there were any apologies for the meeting and reminded the councillors of the need to declare their conflicts of interest as required for items in the meeting.

Meeting with Prime Minister and Cabinet

Meeting adjourned until Tuesday 29 November at 4.40 pm

Deputy Mayor Sands declared the meeting open 10.45 pm on 29 November, 2016. The councillors and staff members present were welcomed to the meeting. The Mayor asked the council if there were any apologies for the meeting and reminded the councillors of the need to declare their conflicts of interest as required for items in the meeting

**02. CONFIRMATION OF PREVIOUS MINUTES**

**RESOLUTION 01:29/11/2016 – That the Council – adopt the minutes**

- 1 November, 2016

**MOVED:**

Cr Patterson

**CARRIED**

**SECONDED:**

Cr Cedric

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**03. BUSINESS ARISING FROM PREVIOUS MINUTES**

<b>Councillor</b>	<b>Comment</b>
Mayor Andrews	
Deputy Mayor Sands	
Cr Cannon	
Cr Cedric	
Cr Patterson	
CEO	

**04. MATTERS FOR DECISION**

**4.1 Adoption of the 2015/16 Annual Report** **CEO**

Summary/Purpose: As per the Local Government Regulations the Council must adopt the Annual report within 1 month on signing off on the 2015/16 Financial Statements.

**RESOLUTION 02-29/11/2016 – That the Council – adopt the 2015/16 Annual Report.**

<b>MOVED:</b>	Cr Sands	<b>CARRIED</b>
<b>SECONDED:</b>	Cr Patterson	

**4.2 Gurriny 25<sup>th</sup> Birthday Celebrations** **CEO**

Summary/Purpose: Gurriny Request permission to use Bishop Malcolm Park on 15 December, 2016, they will be having Inflatable rides and also request approval for Road Closure and Fireworks.

**RESOLUTION 03-29/11/2016 – That the Council – resolve to grant permission for Gurriny to use Bishop Malcolm Park for their 25<sup>th</sup> Birthday Celebrations including rides, fireworks and road closures.**

<b>MOVED:</b>	Cr Cedric	<b>CARRIED</b>
<b>SECONDED:</b>	Cr Cannon	

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**4.3 2015/16 Operational Plan Quarterly Report CEO**

Summary/Purpose: The Local Government Regulations require the CEO to for a Quarterly report on the Operational Plan

<b>RESOLUTION 04:29/11/2016 – That the Council – resolve to adopt the CEO's September, 2016 Quarterly Report on the Operational Plan.</b>		
<b>MOVED:</b>	Cr Sands	<b>CARRIED.</b>
<b>SECONDED:</b>	Cr Patterson	

**4.4 Report from Audit Committee CEO**

Summary/Purpose: The Local Government Regulations require an update for the Audit Committee Meeting.

1. Annual Financial Statement Signed Off
2. The Committee Accepted the QAO Closing Report

<b>RESOLUTION 05:29/11/2016 – That the Council – resolve adopt the audit committee report.</b>		
<b>MOVED:</b>	Cr Cedric	<b>CARRIED.</b>
<b>SECONDED:</b>	Cr Cannon	

**4.5 Tender for Provision of Insurance (Including Broker) CEO**

Summary/Purpose: Council Provision of Insurance services for the next 3 years were put out to tender. Council received Tenders for AON Risk Services Australian Limited and Jardine Lloyd Thomas

<b>RESOLUTION 06:29/11/2016 – That the Council – Resolve to accept the tender from Aon Risk Services Australian Limited for the value of \$535,769.39 (GST Excl) per Annum. The period of the contract is for the period of 3 years 3December, 2016 to 2 December, 2019. Council note that both submissions were under insured for the Value of \$100M in a Single Event. The Value of Council Assets is \$125M. Employment could be created with the savings.</b>		
<b>MOVED:</b>	Cr Cedric	<b>CARRIED.</b>
<b>SECONDED:</b>	Cr Sands	

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**4.6 Tender for Quarry Materials (NDRAA) CEO**

Summary/Purpose: Council recently put out to tender for Quarry Materials for the NDRAA. 3 Tenders were received Zappala Quarries, Pioneer North Qld Pty Ltd, Holcim

<b>RESOLUTION 07-29/11/2016</b> – That the Council – resolve Award contract for the supply materials, namely Type 2.1 gravel from Zappala Quarries Pty Ltd for the (NDRAA 12/16) approved project.		
The value of the materials is approximately (trade price) \$640,640 (GST Exclusive)		
Approve the inclusion of the following successful tenderers on the YASC 2015-02 Occasional Plant Hire 2015-2017:		
* Zappala Quarries Pty Ltd		
* Pioneer North Queensland Pty Ltd		
* Holcim		
MOVED:	Cr Cedric	CARRIED
SECONDED:	Cr Patterson	

**4.7 Additions to Preferred Supplier List CEO**

Summary/Purpose: Additions to the Preferred Supplier List

<b>RESOLUTION 08-29/11/2016</b> – That the Council – resolve to adopt the following suppliers on the YASC 2015-01 Trade Services Preferred Supplier Arrangement:		
* Harvey Thomas (Roofing)		
* Reece (Hardware Suppliers - Plumbing/Water/Waste Water)		
MOVED:	Cr Cedric	CARRIED
SECONDED:	Cr Patterson	

**4.8 EOI to lease Space CEO**

Summary/Purpose: Raelea Connolly has put in an EOI to lease the shop next to Gilpul Takeaway as a Clothing & Art Studio

That the Council deferred until business plan presented.		
MOVED:	Cr	CARRIED.
SECONDED:	Cr	

**4.9 Request for Sponsorship CEO**

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Summary/Purpose      Kenneth Jackson has requested a sponsorship for the Yarrabah Seahawks for \$1,500. Council's current grants and donations policy does not include sponsorships

That the ceo to follow up for next year.		
MOVED:	Cr	CARRIED.
SECONDED:	Cr	

Meeting adjourned at 12.00 pm

Meeting recommenced at 12.40 pm

Jemma Litchenfeld left the meeting at 1.15 pm

4.10 Monthly Finance Report	Exec Manager Corporate Services
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Summary/Purpose      Monthly Financial Statements

<b>RESOLUTION 11/29/11/2016 –</b> That the Council – resolve to adopt the October, 2016 Monthly Financial Statements.		
MOVED:	Cr Cedric	CARRIED.
SECONDED:	Cr Cannon	

4.10 Bentleys HR Review	Exec Manager Corporate Services
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Summary/Purpose      Bentleys HR Review

<b>RESOLUTION 11/29/11/2016 –</b> That the Council – resolve to adopt the Bentleys HR Review and take time to workshop.		
MOVED:	Cr Cannon	CARRIED.
SECONDED:	Cr Cedric	

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**05. CORRESPONDENCE**

Office of Industrial Relations	2017 Special Holidays	Tabled
TMR	Pine Creek Road	Tabled
Dept of Justice & Attorney General	Youth Justice	Tabled
Unibuild Response to letter dated 4 November, 2016		Tabled

**CLOSE OF MEETING**

Date for the next Council Ordinary Meeting Tuesday 20 December, 2016

The Deputy Mayor thanked the councillors and staff for their participation and attendance at the meeting.

Meeting closed at 2pm

  
Deputy Mayor Sands