

**MINUTES**  
**Yarrabah Aboriginal Shire Council**  
**Ordinary Meeting**  
**24 January, 2017**

**PRESENT:**

Ross Andrews	Mayor
Michael Sands	Deputy Mayor
Nadine Cannon	Councillor
Colin Cedric	Councillor
Ian Patterson	Councillor

**APOLOGIES:**


**STAFF:**

Janelle Menzies	Chief Executive Officer

**VISITORS:**

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**01. WELCOME AND OPENING OF MEETING**

Mayor Andrews declared the meeting open 11.55 am. The councillors and staff members present were welcomed to the meeting. The Mayor asked the council if there were any apologies for the meeting and reminded the councillors of the need to declare their conflicts of interest as required for items in the meeting.

**02. CONFIRMATION OF PREVIOUS MINUTES**

**RESOLUTION 01:24/01/2017 – That the Council – adopt the minutes:**

- 20 December, 2016

MOVED:	Cr Cedric	CARRIED.
SECONDED:	Cr Patterson	

**03. BUSINESS ARISING FROM PREVIOUS MINUTES**

Councillor	Comment
Mayor Andrews	
Deputy Mayor Sands	
Cr Cannon	
Cr Cedric	
Cr Patterson	
CEO	

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<b>04. MATTERS FOR DECISION</b>
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4.1	2017 Meeting Schedule	CEO
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Summary/Purpose: Set the Dates for Council Meetings for 2017

<b>RESOLUTION 02:24/01/2017</b> – that the council resolve to adopt the meeting schedule for 2017 to be the fourth Tuesday of each month at 9am.
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MOVED:	Cr Sands	CARRIED.
SECONDED:	Cr Cedric	

4.2	Maternity Leave Executive Manager Corporate Services	CEO
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Summary/Purpose: Appoint an Acting Executive Manager Corporate Services while Jemma Lichtenfeld is on Maternity Leave

<b>RESOLUTION 03:24/01/2017</b> – That the council resolve to appoint Melanie Halpert as the Acting Executive Manager Corporate Services during Jemma Lichtenfeld's Maternity leave. Cr Sands suggested to look at a local as a understudy for future succession planning.
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MOVED:	Cr Andrews	CARRIED.
SECONDED:	Cr Cedric	

4.3	QAO Final Management Report	CEO
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Summary/Purpose: Adopt the QAO Final Management Report for 2015-2016

<b>RESOLUTION 04:24/01/2017</b> – that council resolve to adopt the QAO Final Management Report for 2015-16 and council's responses.
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MOVED:	Cr Cedric	CARRIED.
SECONDED:	Cr Cannon	

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Meeting adjourned at 11.50 am

Meeting recommences at 12.00 pm

Jemma Lichtenfeld and Melanie Halpert joined the meeting

4.4	Monthly Financial Statements	Ex Manager Corporate Services
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Summary/Purpose: Accept the Monthly Financial Statement to 31 December, 2016

<u>RESOLUTION 05:24/01/2017 –</u>		
MOVED:	Cr Cedric	CARRIED.
SECONDED:	Cr Patterson	

Meeting adjourned at 1.10 pm

Meeting recommenced at 2.00pm

4.5	Debt Collection Policy	CEO
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Summary/Purpose: Adopt a Debt Collection Policy

<u>RESOLUTION 06:24/01/2017 – that the council resolve to adopt the Debt Collection Policy as an interim until legal advice is sought on Service Fees.</u>		
MOVED:	Cr Sands	CARRIED.
SECONDED:	Cr Cedric	

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4.6	Write Off Debt – St Albans Church	CEO
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Summary/Purpose: Write off St Albans Church outstanding Service Charges and change the policy to exempt St Albans Church from Service Charges.

**RESOLUTION 07:24/01/2017** – that council resolve to write off St Albans Anglican Church outstanding service fees and change the service fee policy to exempt St Albans Church from future Service Charges due to the church not having an income base and relies on donations.

MOVED:	Cr Cannon	CARRIED.
SECONDED:	Cr Cedric	

Jemma Lichtenfeld and Melanie Halpert left the meeting at 3.00 pm

4.7	Works for Queensland	CEO
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Summary/Purpose: Proposed Projects for Work for Qld. We will receive \$2.81M and must be completed by 30/11/2017. Projects must be identified to Dept of DILGP by 10 February, 2017 not in current budget and must create jobs.

**RESOLUTION 08:24/01/2017** – that council resolve to submit a list of projects by the due date 10 February, 2017.

MOVED:	Cr Cannon	CARRIED.
SECONDED:	Cr Cedric	

4.8	December, 2016 Quarterly Review of Operational Plan	CEO
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Summary/Purpose: December, 2016 Quarterly Review of the Operational Plan

**RESOLUTION 09:24/01/2017** – that the Council resolve to adopt the December, Quarterly Review of the 2016/17 Operational Plan

MOVED:	Cr Patterson	CARRIED.
SECONDED:	Cr Andrews	

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4.9	BOR - Waste Transfer Station	CEO
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Summary/Purpose: YASC EOI to DSD's Building Our Regions Supplementary Round has been shortlisted and YASC has now been invited to put in an Application closing on 3 March 2017. The Application needs to be accompanied by a Resolution from Council. The resolution is given below:

<p><b>RESOLUTION 10:24/01/2017</b> – that council resolve that YASC supports and approves a detailed application for funding to the Department of State Development's Building Our Regions Supplementary Round to Repurpose the Landfill Site to Waste Transfer Station in Yarrabah. The Council is also committed to:</p> <ul style="list-style-type: none"> <li>- delivering the project and approves any applicant financial and/or in-kind contributions</li> <li>- the management and costs associated with the ongoing operation and maintenance of the infrastructure</li> </ul>		
MOVED:	Cr Cannon	CARRIED.
SECONDED:	Cr Cedric	

4.10	BOR Pump Stations	CEO
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Summary/Purpose: ASC EOI to DSD's Building Our Regions Supplementary Round has been shortlisted and YASC has now been invited to put in an Application closing on 3 March 2017. The Application needs to be accompanied by a Resolution from Council. The resolution is given below:

<p><b>RESOLUTION 11:24/01/2017</b> – That council resolve that YASC supports and approves a detailed application for funding to the Department of State Development's Building Our Regions Supplementary Round to Upgrade Sewerage Pump Stations. The Council is also committed to:</p> <ul style="list-style-type: none"> <li>- delivering the project and approves any applicant financial and/or in-kind contributions</li> <li>- the management and costs associated with the ongoing operation and maintenance of the infrastructure.</li> </ul>		
MOVED:	Cr Cannon	CARRIED.
SECONDED:	Cr Cedric	

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4.11	Councillors Remuneration Board	CEO
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Summary/Purpose: Councillors Remuneration 2017/18

<b>RESOLUTION 12:24/01/2017</b> – That the council resolve to adopt the Councillor Remuneration Schedule from 1 July, 2017.		
MOVED:	Cr Patterson	CARRIED.
SECONDED:	Cr Cannon	

<b>05. CORRESPONDENCE</b>
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Dept of Housing & Public Works	2016/17 Housing Construction Project	Tabled
Joran Pena	Documentary	Tabled
Dept Of Communities, Child Safety & Disability Services	QCOS & Disaster Management	Tabled
Dept of Transport & Main Roads	Loading Zones	Tabled
Tim Nicholls MP – Opposition	WiFi for Tourism	Tabled
Unibuild	UBT17011401 UBT17011402 UBT17011403 UBT17011101 and PMC Reply	Tabled
Senator Barry O'Sullivan	Federal Review into the Petroleum Resource Rent Tax	Tabled
YWCA Qld	\$3,000 Funding for Female Leaders in Yarrabah Lunch	Tabled
Woorabinda Aboriginal Shire Council	90 <sup>th</sup> Year Anniversary Gala Dinner on 8 July, 2017	Tabled

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**06. General Business**

6.1	Yarrabah Leadership Forum	Mayor
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**RESOLUTION 13:24/01/2017** – That the council to resolve endorse the strategic direction for the Yarrabah Leaders Forum and be the lead agency

MOVED:	Cr Patterson	CARRIED.
SECONDED:	Cr Cannon	

6.2	Funding Submission to IAS for BRYPBC Master Plan Project	Mayor
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**RESOLUTION 14:24/01/2017** – That the council to resolve to provide support the Master Plan application for the GBYPBC Master Plan Project on the proviso that no families from the greater Yarrabah community are disadvantaged, and would like to ensure that full Board of the GBYPBC and Elders are agreeable.

MOVED:	Cr Andrews	CARRIED.
SECONDED:	Cr Sands	

**CLOSE OF MEETING**

Date for the next Council Ordinary Meeting Tuesday 28 February, 2017

The Mayor thanked the councillors and staff for their participation and attendance at the meeting.

Meeting closed at 4.50 pm

  
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Mayor Andrews