

**MINUTES**  
**Yarrabah Aboriginal Shire Council**  
**Ordinary Meeting**  
**27 September, 2016**

**PRESENT:**

Ross Andrews	Mayor
Michael Sands	Deputy Mayor
Nadine Cannon	Councillor
Colin Cedric	Councillor
Ian Patterson	Councillor

**APOLOGIES:**


**STAFF:**

Janelle Menzies	Chief Executive Officer

**VISITORS:**

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**01. WELCOME, OPENING OF MEETING and PRAYER**

Mayor Andrews declared the meeting open 1.19 pm . The councillors and staff members present were welcomed to the meeting. The Mayor asked the council if there were any apologies for the meeting and reminded the councillors of the need to declare their conflicts of interest as required for items in the meeting.

**02. CONFIRMATION OF PREVIOUS MINUTES**

**RESOLUTION 01.27/09/2016 – That the Council – adopt the minutes:**

- 6 September, 2016

**MOVED:**

Cr Cedric

**CARRIED**

**SECONDED:**

Cr Sands

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**03. BUSINESS ARISING FROM PREVIOUS MINUTES**

Councillor	Comment
Mayor Andrews	
Deputy Mayor Sands	
Cr Cannon	
Cr Cedric	
Cr Patterson	
CEO	

**04. MATTERS FOR DECISION**

**4.1 Appointment of Executive Manager Infrastructure & Works** **CEO**

Summary/Purpose: As Per Section 196(4) of the Local Government Act 2009, The Mayor, CEO and Deputy Mayor or delegated to another Councillor appoints Senior Executive Staff

**Deferred to next meeting**

MOVED:	Cr	CARRIED.
SECONDED:	Cr	

**4.2 Christmas Closedown 16/17** **CEO**

Summary/Purpose: To adopt the Christmas Closure. Proposed shut down from Midday 21 December, 2016 and return to work on Tuesday 3 January, 2017.

**RESOLUTION 03:27/09/2016 – That the Council – resolve to adopt the Christmas closedown period midday 21 December, 2016 and return to work on Tuesday 4 January, 2017. Council meeting to be held on Tuesday 20 December, 2016.**

MOVED:	Cr Cannon	CARRIED.
SECONDED:	Cr Cedric	

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**4.3 Monthly Report** **Exec Manager Corporate Services**

Summary/Purpose: Financial Statements at 30 June, 2016

<b>RESOLUTION 04:27/09/2016 – That the Council – adopt the council financial statements at 30 June, 2016</b>		
MOVED:	Cr Cannon	CARRIED.
SECONDED:	Cr Patterson	

**4.4 Monthly Report** **Human Resources Manager**

Summary/Purpose: To Adopt the Monthly Report

<b>RESOLUTION 05:27/09/2016 – That the Council – adopt the monthly report.</b>		
MOVED:	Cr Cedric	CARRIED.
SECONDED:	Cr Sands	

**4.5 Risk Management Plan and Audit** **Human Resources Manager**

Summary/Purpose: As per Section 164 of the Local Government Regulations 2012 the local government must keep a record of risks to which local government operations are exposed to the extent they relate to financial management.

<b>RESOLUTION 06:27/09/2016 – That the Council – endorse the draft Risk Management Plan</b>		
MOVED:	Cr Canon	CARRIED.
SECONDED:	Cr Cedric	

**4.6 Works Department Monthly Report** **Acting Works & Infrastructure Manager**

Summary/Purpose: To adopt the Monthly report

<b>DEFERRED UNTIL NEXT MEETING</b>		
MOVED:	Cr	
SECONDED:	Cr	

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4.7	Monthly Report – Governance & Building Services	Governance & Building Services Manager
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Summary/Purpose: To Adopt the Monthly Report

<b>RESOLUTION 07:27/09/2016 – That the Council – adopt the monthly report.</b>		
MOVED:	Cr Andrews	<b>CARRIED.</b>
SECONDED:	Cr Cannon	

4.8	Community Services Monthly Report	Exec Manager Community Services
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Summary/Purpose: To adopt Monthly Report

<b>Defer until next month</b>		
MOVED:	Cr	
SECONDED:	Cr	

**05. CORRESPONDENCE**

Minister Mark Bailey	FNQ Principal Cycle Network	Table
ALGA	Upcoming Conference	Table
Gwen Schrieber	Donation for Yarrabah Elders Group for Strategic Planning	Deferred till next meeting
Curtis Pitt	First Start Program	Tabled
Deputy Premier Jackie Trad	CEO for QRA	Tabled
Premier of Queensland Annastacia Palaszcauk	Australia Day Ambassador	Tabled

**CLOSE OF MEETING**

Date for the next Council Ordinary Meeting Tuesday 1 November, 2016

The Mayor thanked the councillors and staff for their participation and attendance at the meeting.

Meeting closed at 5.15 pm

  
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 Mayor Andrews