

**MINUTES**  
**Yarrabah Aboriginal Shire Council**  
**Ordinary Meeting**  
**1 November, 2016**

**PRESENT:**

Ross Andrews	Mayor
Colin Cedric	Councillor
Ian Patterson	Councillor
Michael Sands (Arrived at 11.03)	

**APOLOGIES:**

Nadine Cannon (Sick Certificate)	Councillor

**STAFF:**

Janelle Menzies	Chief Executive Officer

**VISITORS:**

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**01. WELCOME, OPENING OF MEETING and PRAYER**

Mayor Andrews declared the meeting open 10.20 am. The councillors and staff members present were welcomed to the meeting. The Mayor asked the council if there were any apologies for the meeting and reminded the councillors of the need to declare their conflicts of interest as required for items in the meeting.

**02. CONFIRMATION OF PREVIOUS MINUTES**

**RESOLUTION 01/01/11/2016 – That the Council – adopt the minutes:**

- 27 September, 2016

<b>MOVED:</b>	Cr Patterson	<b>CARRIED.</b>
<b>SECONDED:</b>	Cr Cedric	

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**03. BUSINESS ARISING FROM PREVIOUS MINUTES**

Councillor	Comment
Mayor Andrews	
Deputy Mayor Sands	
Cr Cannon	
Cr Cedric	
Cr Patterson	
CEO	

**04. MATTERS FOR DECISION**

**4.1 Monthly Report**

Exec Manager Corporate Services

Summary/Purpose: Financial Statements at September, 2016

**RESOLUTION 02:01/11/2016 – That the Council – resolve to adopt the September, 2016**

<b>MOVED:</b>	Cr Patterson	<b>CARRIED.</b>
<b>SECONDED:</b>	Cr Cedric	

**4.2 Appointment of Executive Manager Infrastructure & Works**

CEO

Summary/Purpose: As Per Section 196(4) of the Local Government Act 2009, The Mayor, CEO and Deputy Mayor or delegated to another Councillor appoints Senior Executive Staff

Mayor Andrews declared Conflict of Interest due to a relative in the Panel Report.

**RESOLUTION 03:01/11/2016 – That the Council – resolve to endorse the panel recommendation to appoint Richard McKewon as the Executive Manger Infrastructure on a 3 year Contract and**

<b>MOVED:</b>	Cr Patterson	<b>CARRIED.</b>
<b>SECONDED:</b>	Cr Cedric	

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Councillor Sands joined the meeting at 11.03 am

**4.3 Naming of Road at Subdivision** **CEO**

Summary/Purpose: Naming of Road at New Subdivision at Djenghi

Put out to Community to nominate

MOVED:		CARRIED
SECONDED:		

**4.4 Jetty Options Analysis and Concept Design** **CEO**

Summary/Purpose: Council to endorse the concept drawings

**RESOLUTION 04:01/11/2016 – That the Council – resolve to adopt the Jetty Options Analysis and concept design and Council is in acceptance of the land as road reserve and ownership of the infrastructure assets upon completion of construction**

MOVED:	Cr Sands	CARRIED
SECONDED:	Cr Cedric	

**4.5 LGAQ Subscription** **CEO**

Summary/Purpose: 2016/17 LGAQ Subscription is \$18,118 plus Online Services \$20,342 per year,

**RESOLUTION 05:01/11/2016 – resolve to pay the subscription and do more research into the Online Services**

MOVED:	Cr Cedric	CARRIED
SECONDED:	Cr Patterson	

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**4.6 Grant Application – Building our Regions CEO**

Summary/Purpose: Proposed applications for this Grant

1. Sewerage Pump Station Upgrade
2. Solid Waste Transfer Station Clean up & Upgrade
3. Street Lighting & CCV TV

**RESOLUTION 06:01/11/2016 – That the Council – endorse applications for the Building our Regions for 1. Sewerage Pump station Upgrade, 2. Solid Waster Transfer Station Clean up & Upgrade 3. Street Lighting & CCV TV.**

MOVED:	Cr Andrews	CARRIED
SECONDED:	Cr Sands	

**4.7 EOI for Grants – DILGP CEO**

Summary/Purpose: EOI's submitted to DILGP

1. ADSL Upgrade
2. Upgrade / Sealing to Bukki & Wungu Roads
3. Reeves Creek Intake Flow Meter - Awarded

**RESOLUTION 07:01/11/2016 – resolve to endorse the 3 EOI's lodged with DILGP**

MOVED:	Cr Cedric	CARRIED
SECONDED:	Cr Patterson	

**4.8 LGAQ – QCOSS CEO**

Summary/Purpose: Climate Change Grant from LGAQ – FNQROC project - \$2000 to be paid to YASC

**RESOLUTION 08:01/11/2016 – to endorse the CCARF Agreement proposed project**

MOVED:	Cr Andrews	CARRIED
SECONDED:	Cr Cedric	

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**4.9 Unibuild**

**CEO**

Summary/Purpose: Correspondence received from Unibuild Technology

Ref	UBT15061702	17 June, 2015
	UBT15061801	18 June, 2015
	UBT15080301	3 August, 2015
	UBT15080501	5 August, 2015
	UBT15080502	5 August, 2015
	UBT15080601	6 August, 2015
	UBT15112401-DT	24 November, 2015
	UBT16090202	2 September, 2016
	UBT16101801	18 October, 2016
	UBT16101301	13 October, 2016
	UBT16101302	13 October, 2016
	UBT16101303	13 October, 2016

**RESOLUTION 09:01/11/2016** – that council resolve to table correspondence from Unibuild CEO and Mayor to write to Unibuild Technology returning documents and advising that YASC is not interested in his proposal and council to seek legal advice.

**MOVED:** Cr Cedric

**CARRIED.**

**SECONDED:** Cr Patterson

**4.10 2016-17 New Housing Construction**

**CEO**

Summary/Purpose: 2016-17 New Housing Construction – 10 Houses

**RESOLUTION 10:01/11/2016** – that council resolve to accept the 2016-17 New Housing Construction Deed of Variation for 2016/17.

**MOVED:** Cr Andrew

**CARRIED.**

**SECONDED:** Cr Cedric

Council adjourned the meeting at 11.53 am

Council recommenced the meeting at 12.10 pm

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**4.11 Charter Bus Service**

**CEO**

Summary/Purpose: Proposal to run Charter Bus Service

**RESOLUTION 11:01/11/2016** – that council resolve to give in principal support to a proposed Charter Bus Service idea as there is no public transport available in Yarrabah and request a copy of the business plan.

MOVED: Cr Cedric

SECONDED: Cr Patterson

CARRIED.

**4.12 Food Van - Business Plan**

**CEO**

Summary/Purpose: Business Plan to run a business Food Van in Yarrabah

**RESOLUTION 12:01/11/2016** – that the council resolve to give in principal support to the proposed food van business in Yarrabah and request a more detailed business plan to include hours of operations profit & loss and cash flows

MOVED: Cr Cedric

SECONDED: Cr Sands

CARRIED.

**RESOLUTION 13:01/11/2016** – that the council resolve to have housing tenancy team discuss legalities and process with tenants of operating vending machines in Social Housing including applications and business plans and social return.

MOVED: Cr Patterson

SECONDED: Cr Sands

CARRIED.

**4.13 Tenders**

**CEO**

Summary/Purpose: Tenders for Provision for Insurance 2017-19  
Tender for NDRAA Quarry Materials

**RESOLUTION 14:01/11/2016** – That council resolve to put out to Tender Provision for Insurance 2017-2019 and NDRAA Quarry Materials as these contracts will exceed \$200,000

MOVED: Cr Andrews

SECONDED: Cr Sands

CARRIED.

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**05. CORRESPONDENCE**

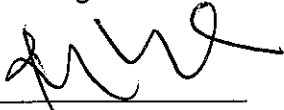
LGAQ	Annual Report reporting requirements	Tabled
Senator Scullion	Letter for Follow up from visit	Tabled
Mission Australian	Report	Tabled

**CLOSE OF MEETING**

Date for the next Council Ordinary Meeting Tuesday 29 November, 2016

The Mayor thanked the councillors and staff for their participation and attendance at the meeting.

Meeting closed at 1.00 pm



Mayor Andrews